

**PUBLIC NOTICE**  
**Decatur-Macon County Continuum of Care (IL-516)**

**FY 2019 Continuum of Care Application**  
**Objective Selection and Ranking of Projects**

*This Public Notice complies with the Notice of Funding Availability (NOFA) for the FY 2019 Continuum of Care Program Competition FR-6200-N-25.*

Projects are selected and ranked by the CoC's Ranking Committee, which consists of persons who are not connected with any funded agencies or funded projects.

The CoC uses the **HUD Project Rating and Ranking Tool**. This Project Rating and Ranking Tool is an optional tool that can be used by CoCs to evaluate projects and set ranking priorities within the CoC. It uses objective, performance-based scoring criteria and selection priorities that are approved by the CoC to determine the extent to which each project addresses HUD's policy priorities. We customized features to employ rating factors that are most relevant to our CoC and the priorities our CoC has adopted to inform system (re)design. The customization is shown on pages 3-5.

The tool can be viewed at <https://www.hudexchange.info/resources/documents/project-rating-and-ranking-tool.xlsb>.

In addition to the **HUD Project Rating and Ranking Tool**, this CoC provided an alternate method for projects submitted by victim services organizations (page 2).

## **Selection & Ranking for Projects Submitted by Victim Services Providers**

Restrictions are in place that protect privacy and foster safety for victims of domestic violence, sexual assault, stalking, dating violence, and human trafficking. These restrictions prohibit the sharing of data that is used to select and rank projects that are submitted by organizations that do not serve victims of these crimes.

Therefore the CoC Ranking Committee has developed this alternate system of selecting and ranking projects submitted by victim service providers.

### **Project Selection**

The Ranking Committee selects projects submitted by victim services providers based on the following criteria:

1. Projects and applicants must meet threshold requirements as required by HUD and the CoC.
2. Projects must serve eligible populations.
3. Projects must be eligible for funding as new or renewal projects, as defined by HUD for the specific CoC competition year.
4. Project expenditures must consist of eligible costs.
5. Projects must adhere to principles of victim safety in all policies and practices, including at a minimum (a) victim-centered services, (b) client choice, and (3) protection of individual data.

Projects meeting the above criteria are selected and ranked.

### **Ranking Process**

The Ranking Committee reviews projects submitted by victim services providers and assigns them to rankings in the CoC Project Priority Listing. It takes the following factors into consideration:

- Improving victim safety
- Data from a database comparable to HMIS
- Demonstration of need
- Demonstration of ability to address the need effectively
- Number of persons served
- Use of research-based practices
- Realistic and achievable goals
- Cost per client
- Internal evaluations conducted by or for the grantee
- Positive feedback on client satisfaction surveys
- Positive relationships with local networks, including (a) health care; (b) law enforcement and criminal justice; (c) CoC; (d) human services; (e) advocacy groups; and (f) education
- Standing with state and national associations
- Other factors relevant to the type of project proposed

After considering the above factors, the Ranking places each project in appropriate order in the CoC rankings.

CUSTOMIZE RATING CRITERIA

NAVIGATION

- Customize Threshold Requirements
- Customize Renewal/Expansion Project Rating Tool
- Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements *(Delete the X in the box next to any requirements you do not wish to include.)*

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review
- Documented organizational financial stability

*(The first five requirements are process either as Threshold Re*

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

*Using the drop-down menu on the left customize rating factors for each project type or delete the type to view all factors at once.*

*Delete the X in the box besides any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.*

Performance Measures

Length of Stay

- RRH - On average, participants spend XX days from project entry to residential move-in
- PSH - On average, participants stay in project XX days
- TH - On average, participants stay in project XX days

Factor/Goal

Max Point Val

15 days      20 points

180 days      20 points

Exits to Permanent Housing

- RRH - Minimum percent move to permanent housing
- PSH - Minimum percent remain in or move to permanent housing
- TH - Minimum percent move to permanent housing

90 %      25 points

90 %      25 points

Returns to Homelessness (if data is available for project)

- RRH - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing
- PSH - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing
- TH - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing

15 %      15 points

15 %      15 points

New or Increased Income and Earned Income

- RRH - Minimum new or increased earned income for project stayers
- PSH - Minimum new or increased earned income for project stayers
- TH - Minimum new or increased earned income for project stayers
- RRH - Minimum new or increased non-employment income for project stayers
- PSH - Minimum new or increased non-employment income for project stayers
- TH - Minimum new or increased non-employment income for project stayers
- RRH - Minimum new or increased earned income for project leavers
- PSH - Minimum new or increased earned income for project leavers
- TH - Minimum new or increased earned income for project leavers
- RRH - Minimum new or increased non-employment income for project leavers
- PSH - Minimum new or increased non-employment income for project leavers
- TH - Minimum new or increased non-employment income for project leavers

8 %      10 points

8 %      10 points

10 %      10 points

10 %      10 points

Serve High Need Populations *(select from drop-down menu)*

- 
- RRH - Minimum percent of participants with zero income at entry
- RRH - Minimum percent of participants with more than one disability
- RRH - Minimum percent of participants entering project from place not meant for human habitation
- PSH - Minimum percent of participants with zero income at entry

45 %      10 points

27 %      10 points

25 %      10 points

45 %      10 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	PSH - Minimum percent of participants with more than one disability	27 %	10 points
<input checked="" type="checkbox"/>	PSH - Minimum percent of participants entering project from place not meant for human habitation	25 %	10 points
<input type="checkbox"/>	TH - Minimum percent of participants with zero income at entry		
<input type="checkbox"/>	TH - Minimum percent of participants with more than one disability		
<input type="checkbox"/>	TH - Minimum percent of participants entering project from place not meant for human habitation		

**Project Effectiveness**

<input type="checkbox"/>	RRH - Project has reasonable costs per permanent housing exit as defined locally		
<input type="checkbox"/>	PSH - Project has reasonable costs per permanent housing exit as defined locally		
<input type="checkbox"/>	TH - Project has reasonable costs per permanent housing exit as defined locally		
<input checked="" type="checkbox"/>	RRH - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	20 points
<input checked="" type="checkbox"/>	PSH - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	20 points
<input type="checkbox"/>	TH - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)		
<input checked="" type="checkbox"/>	RRH - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input type="checkbox"/>	TH - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures		

**Other and Local Criteria**

*(select from drop-down menu)*

<input type="checkbox"/>	<b>CoC Monitoring Score</b> Project is operating in conformance with CoC Standards		
<input checked="" type="checkbox"/>	RRH - Bed Utilization rate	90+%	10 points
<input checked="" type="checkbox"/>	PSH - Bed Utilization Rate	90+%	10 points
<input checked="" type="checkbox"/>	RRH - Data Quality		10 points
<input checked="" type="checkbox"/>	PSH - Data Quality		10 points

**Total Maximum Score**

RRH projects:	160	points
PSH projects:	160	points
TH projects:	0	points

**CUSTOMIZE NEW PROJECT RATING TOOL**

**Experience**

**Factor/Goal**

**Max Point Val**

<input checked="" type="checkbox"/>	A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	15	points
<input checked="" type="checkbox"/>	B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	10	points
<input checked="" type="checkbox"/>	C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	5	points

**Design of Housing & Supportive Services**

<input checked="" type="checkbox"/>	A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	15	points
<input checked="" type="checkbox"/>	B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	5	points
<input checked="" type="checkbox"/>	C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	5	points

**Timeliness**

<input checked="" type="checkbox"/>	A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	10	points
-------------------------------------	---	----	--------

**Financial**

<input checked="" type="checkbox"/>	A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.	5	points
-------------------------------------	--	---	--------

CUSTOMIZE RATING CRITERIA

B. Organization's most recent audit:

<input checked="" type="checkbox"/>	1. Found no exceptions to standard practices	<u>5</u>	points
<input checked="" type="checkbox"/>	2. Identified agency as 'low risk'	<u>5</u>	points
<input checked="" type="checkbox"/>	3. Indicates no findings	<u>5</u>	points
<input checked="" type="checkbox"/>	C. Documented match amount meets HUD requirements.	<u>5</u>	points
<input checked="" type="checkbox"/>	D. Budgeted costs are reasonable, allocable, and allowable.	<u>20</u>	points

**Project Effectiveness**

<input checked="" type="checkbox"/>	Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals	<u>95</u> %	<u>5</u> points
-------------------------------------	---	-------------	-----------------

**Other and Local Criteria**

---

**Total Maximum Score**

All projects: **115** points